



TOWN OF LAGRANGE

120 STRINGHAM ROAD
LAGRANGEVILLE, NY 12540
845-452-1830 845-452-2289 FAX

Supervisor
Anthony Marinaro

Town Clerk
Christine O'Reilly-Rao

Assessor
Robert Taft

Building Department
Ken McLaughlin

Comptroller
Saran Camara

Highway Superintendent
John Wisseman

Justice Court
Stephen O'Hare
Susan Sullivan-Bisceglia

Parks & Recreation
Sandra Washburn

Planning Board

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Planning &
Public Works

Receiver of Taxes
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Town Board
Anthony Marinaro
Kelly Robin
Richard Ryan
Susan Condon
Franco Giangrasso

Zoning Board
Paul Horstmann

Town of LaGrange
Bid Request
Community Day Amusement & Entertainment Package

Town of LaGrange is requesting bids for the Fireworks Display to be held on Community Day at Freedom Park on June 13, 2026. Specifications are available at the office of the Recreation Director, 120 Stringham Road, LaGrangeville, NY during regular business hours, Monday through Friday 8:30am – 4:00pm. Sealed bids should be sent to Christine O'Reilly-Rao, Town Clerk, 120 Stringham Road, LaGrangeville, NY 12540 and marked "COMMUNITY DAY AMUSEMENT & ENTERTAINMENT PACKAGE". Bids should be received no later than 10:00am on Tuesday, February 17, 2026, at which time they will be opened and read publicly in the courtroom. All bids MUST include a Non-Collusion Certificate.

BY ORDER OF THE TOWN BOARD
TOWN OF LAGRANGE
CHRISTINE O'REILLY-RAO
TOWN CLERK
DATED: 21 JANUARY 2026



Town of LaGrange Parks & Recreation Department
120 Stringham Road
LaGrangeville, NY 12540
845-452-1972 www.lagrangeny.gov

Changing Lives...Inspiring Play...Fostering Teamwork!

INFORMATION FOR BIDDERS

Sealed quotations will be received at the **Town of LaGrange Clerks Office**, located at 120 Stringham Road, LaGrangeville, NY 12540, until 10:00am on Tuesday, February 17, 2026, at which time the bids will be opened in the courtroom.

All bids must be made on original Bid Forms furnished herewith and contained in a sealed envelope clearly marked "**COMMUNITY DAY AMUSEMENT & ENTERTAINMENT PACKAGE**", as to the contents therein.

All bids must contain a Non-Collusive Bidding Certification.

The Director of Parks & Recreation and/or the Town Board reserves the right to reject any and all bids.

Sandy Washburn,
Director of Parks & Recreation



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LaGrangeville, NY 12540
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2026 Request for Proposal Amusement & Entertainment Package for Community Day

GENERAL INFORMATION

1. **The Location:** Freedom Park, located at 212, Skidmore Rd, Pleasant Valley, NY 12569. Park is approximately 90 acres. Amusements are located throughout the park at locations determined by Parks & Recreation Director & vendor.
2. **Event Date:** Saturday, June 15, 2026.
3. **Time:** Inflatables and games must be set up and ready to go by 12pm, and run continuously until 5pm. Any deviation from said hours must be approved by the Parks & Recreation Director.
4. **Insurance*:** The agreement will include an indemnity/hold harmless clause providing that the contractor will indemnify the Town of LaGrange, its officers and employees and hold them harmless against any claim or action arising out of the contractor's operation of fireworks display. The contractor shall provide the Town of LaGrange Certificates of Insurance in not less than the following amounts with the Town of LaGrange named as additional insured:

***See insurance attachment for all requirements.**

5. **Permits:** The vendor shall obtain and produce all the necessary permits prior to event. All paperwork should be sent to Parks & Recreation Director.
6. **Staffing:** The vendor will provide all appropriately trained staff to set up and run inflatables and games. Needed generators and fuel must be provided as well. Also responsible to clean up immediate area of games and inflatables at agreed upon time.
7. **Cost:** The Town of LaGrange will pay \$5,500 for amusement & entertainment package.

FORM OF PROPOSAL:

1. Sealed proposals must be received no later than 10:00am on Tuesday, February 17, 2026, by the Town Clerk at 120 Stringham Road, LaGrangeville, NY 12540, at which time they will be opened and read publicly in the court room.
2. Proposals should include the following: experience and qualifications, proposed package details, number and description of inflatables and games, staff, generators, etc., certificate of non-collusion, and references.
3. Questions or site inspection requests can be made to Sandy Washburn, Director of Parks & Recreation, at 845-452-1972 or swashburn@lagrangeny.gov.



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BID FORM

The undersigned having a principal place of business at:

_____ (print)

And being responsible for the performance of same, proposed to furnish
Amusements & Entertainment at Community Day 2026

TOTAL BID \$ _____

FIRM: _____ (print)

ADDRESS: _____

PHONE NUMBER: _____ CELL: _____

BY: _____ (signature) _____ (print name)

TITLE: _____

DATE: _____

NON-COLLUSIVE BIDDING CERTIFICATION

By submission of this bid, each bidder and each person signing on behalf of any bidder certifies, and in the case of a joint bid each party thereto certifies as to its own organization, under penalty of perjury, that to the best of his knowledge and belief:

- (1) The prices in this bid have been arrived at independently without collusion, consultation, communication, or agreement, for the purpose of restricting competition, as to any matter relating to such prices with any other bidder or any competitor.
- (2) Unless otherwise required by law, the prices which have been quoted in this bid have not been knowingly disclosed by the bidder and will not knowingly be disclosed by the bidder prior to opening, directly or indirectly, to any other bidder or to any competitor; and
- (3) No attempt has been made or will be made by the bidder to induce any other person, partnership or corporation to submit or not to submit a bid for the purpose of restricting competition.

Notice

(Penal Law, Section 210.45)

IT IS A CRIME, PUNISHABLE AS A CLASS A MISDEMEANOR UNDER THE LAWS OF THE STATE OF NEW YORK, FOR A PERSON, IN AND BY A WRITTEN INSTRUMENT, TO KNOWINGLY MAKE A FALSE STATEMENT, OR TO MAKE A FALSE STATEMENT, OR TO MAKE A STATEMENT WHICH SUCH PERSON DOES NOT BELIEVE TO BE TRUE.

BID NOT ACCEPTABLE WITHOUT FOLLOWING CERTIFICATION:

Affirmed under penalty of perjury this _____ day of _____, 20_____

TERMS _____ DELIVERY DATE AT DESTINATION _____

FIRM NAME _____

ADDRESS _____

CITY & STATE _____

AUTHORIZED SIGNATURE _____

TYPED NAME OF AUTHORIZED SIGNATURE

TITLE _____ PHONE _____