



# LAGRANGE *summer* DAYCAMP REGISTRATION TIPS!

**Opens to LaGrange Residents – Tuesday, 3/5, 9am  
& Eligible Non-Residents (if availability) – 3/19, 9am  
Online at [www.lagrangeparksandrec.com](http://www.lagrangeparksandrec.com)**

LaGrange Day Camp fills very quickly. It is suggested that you register ONLINE and NOT wait in line in person in the Recreation Office on registration day. Office staff use the same system everyone else uses. One of last year's camp sessions sold out within minutes of opening and the others followed shortly thereafter. It is in your best interest to upload and fill out all the requirements in advance and be in your account, ready to purchase at 9am. Your cart holds for only 15 minutes.

**Prior to 4:00pm on Friday, March 1st,  
(there will be no account, member, or residency approvals the week of 3/4),  
we strongly suggest you:**

**1** Access, update, or create your account and check to be sure your username and login work correctly and all potential campers are listed as members. Allow 48 hours for review.

*If you request a password reset and your account has multiple people with the same email address, you will receive a conflict message. Please contact the office PRIOR TO FRIDAY, 3/1 for resolution at 845-452-1972 ext 2.*

*Phone help will be limited on the day of camp registration.*

**2** Upload your most recent proof of residency to those you are looking to register for camp (tip: upload to all members on your account and be set to register for programs and events throughout the year!) Allow time for approval.

**3** Upload your child(ren)'s current immunization records from a doctor (within last 12 months). Be sure it's legible and shows name, date, and all vaccines to date.

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**4**

Complete the online health form for each child.

**5**

Be sure you know the address that is attached to your credit card. If it is not the same as on your account, you will need to change the address on the credit card screen at check out or it will be declined. This will slow checkout. There is a 3.1% credit card fee charged by the merchant for all transactions.

**NOTE: Following these tips and uploading forms early does NOT guarantee a spot in camp.**

Once a session is full, registrants will be waitlisted and know if they have a camp spot by Thursday, 3/28. The waitlist is not a first come, first served process. It is based on age group availability. For example, your 5 year old child may be the first on the waitlist but openings may be for the 12 year old group and the first 12 year old on the waitlist will be taken.

**CITs!**

## **COUNSELORS IN TRAINING (AGES 15 & 16)**

Camper should complete the **CIT APPLICATION**. Interested CIT applicants will register to a waitlist for application review. You will be contacted for payment once accepted into program.

We are here to make the process as easy as possible for you.  
Let us know if you have questions by calling the  
Recreation Office at 845-452-1972.

