



**Town of LaGrange Parks & Recreation Department**  
120 Stringham Road  
LaGrangeville, NY 12540  
845-452-1972 [www.lagrangenyny.gov](http://www.lagrangenyny.gov)

**Changing Lives...Inspiring Play...Fostering Teamwork!**

## **Facility Use Rules and Guidelines**

The LaGrange Parks & Recreation Department strives to provide quality facilities for your use. The following rules and guidelines are in place for everyone's safety and enjoyment of park facilities.

### **General Rules for Use of All Facilities**

- Town of LaGrange sanctioned activities, special events and approved community partners have first priority use of all facilities.
- Applicant is responsible for reporting to the Park Caretaker upon arrival and checkout. User is responsible for going over and signing the facility checklist with the Caretaker at the conclusion of each use.
- Applicant has the responsibility to inspect the facility before use. Any damages should be immediately brought to the attention of the Caretaker.
- Applicant is responsible for the clean-up of all facilities used under the terms of this application.
- Alcoholic beverages are permitted with permit in the pavilion only.
- Applicant agrees to reimburse the Town of LaGrange for any damage of public property as a result of the user's use of the facility. Groups are responsible for all damages and cost associated with the damages.
- The Applicant certifies that the information given in the application is correct. Falsification of information on the application will result in immediate dismissal from the facility, forfeiture of all fees paid including any deposits and denial for future use.
- All facility users shall not exclude anyone participation, deny anyone benefit of, or otherwise subject anyone to discrimination because of the person's race, color, national origin, age or disability.
- Applicant hereby guarantees and assumes full and exclusive responsibility for the safety of persons and property of all participants and activities including, without limitation, players, participants, staff, officials, agents, or lessee, spectators, and members of the public in attendance at either activity contemplated hereby, or actually conducted by the Applicant.
- The park is not responsible for any lost, stolen, or misplaced personal items or equipment.
- The Applicant agrees to enforce all facility and park rules.
- Swimming is allowed with purchase of swim package.
- Refer to rental checklist for helpful information and cleaning guidelines.

- Applicant and its guests will comply with all rules and regulations established by the LaGrange Recreation Department. The Parks & Recreation Department reserves the right to dismiss any persons from the facility. Applicant understands that Park staff has the authority to determine if participants are strictly adhering to all rules and regulations, and we have the full authority to enforce these regulations. Parks staff must be respected and obeyed. NO foul language will be permitted.
- All persons and activities must comply with local, state and federal laws. This includes the prohibition of use and/or possession of weapons, alcohol, any illegal substances on the property. If you suspect anyone attending your event is intoxicated or under the influence of drugs, it is the applicant's responsibility to escort them off of the property.
- Applicant agrees to notify and request permission for the sale of items including but not limited to tickets, goods or services AND if admission fees are sold or collected at said event.
- All noise and music must be kept to a minimum. Park staff will determine if the noise or music has a negative impact on other activities and has the authority to order it be turned down. Excessive noise will result in applicant's forfeiture of future facility use.
- Inclement weather-The LaGrange Parks & Recreation Department reserves the right to close any facility or cancel rentals and activities if inclement weather is imminent. The Department will make every attempt to contact the users in a timely manner by telephone, e-mail or radio during these situations if they have not heard from park personnel.
- Please have your Facility Use Agreement on hand to verify rental to Park Maintenance Staff.
- Renter is responsible for extra trash bags and cleanup of the pavilion. Leave the pavilion as you found it.
- Trash should be collected in bags and placed outside the pavilion for maintenance to collect.
- Non-water related inflatables are permitted at pavilions as long as they are accompanied by approved permit and proper insurance.
- All signs, balloons, streamers and other items must be taken down after each event. Signs cannot be attached to any trees, fencing or existing park signage. Park signage shall not be blocked in any way.
- You may NOT drive on lawn areas for any reason.
- Service road is for drop off of supplies only. Limited vehicles should be on service road. You must comply with Park Caretaker instructions on use of service road. No exceptions.
- Dogs are not allowed unless service dogs. Anyone with a dog will be asked to leave the park.