



# Town of LaGrange Parks & Recreation 2019 Fall Festival Vendor Registration Form



Name \_\_\_\_\_ Vendor/Business Name \_\_\_\_\_

Full Address \_\_\_\_\_

Phone # \_\_\_\_\_ E-Mail Address \_\_\_\_\_

TYPE OF MERCHANDISE/BOOTH \_\_\_\_\_

Please describe in detail what activity or item you will be offering at your booth:

\_\_\_\_\_  
\_\_\_\_\_

Spaces are approximately 8 feet. **Vendors must supply their own tables and chairs.**

**\*\*\*NO EARLY BREAKDOWN WILL BE PERMITTED. PLEASE PLAN ACCORDINGLY. Event is from noon-4\*\*\***

Do you require electricity? \_\_\_\_\_ If yes, what for? \_\_\_\_\_

Are there items you wish to sell? If so, explain \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Those wishing to sell food must pick up a Health Dept. Permit application in the Recreation Office ASAP and return completed application and permit fee to Recreation Office at least 30 days prior to event for processing and approval. Certain vendors will be required to provide Certificate of Insurance naming the Town of LaGrange as additional insured.**

Non-Profit Group \_\_\_\_\_Y \_\_\_\_\_N

**PERMISSION/AGREE TO HOLD HARMLESS:**

As the participant signed below, knowing fully that the Town of LaGrange Parks and Recreation Department provides this special event and all aspects associated with these being -Facility (s), and Equipment: I hereby: 1. Agree to furnish my own insurance in case of injury, 2. Assume all risks and responsibilities of possible injury involved with participating in this special event. 3. Further agree to indemnify and hold harmless the Town of LaGrange, department or employees, to include volunteers, from liability resulting from my participation in this event.

**Vendor Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

**Please note:** Application does not guarantee approval of a booth request. The Parks & Recreation Director and/or Town Board reserve the right to deny application.

**Please email or mail registration form to:**

Town of LaGrange  
Attn: Parks & Recreation Department  
120 Stringham Rd.  
LaGrangeville, NY 12540  
Email: Recreation@lagrangenyny.gov

**Fall Festival is Sunday, October 6th  
Noon-4pm  
Freedom Park  
Raindate: October 20th**