



TOWN OF LAGRANGE

120 Stringham Road
LaGrangeville, New York 12540-5507

www.lagrangeny.gov
845-452-1830

PUBLIC HEARING NOTICE POLICY

As approved by the Town Board on August 22, 2018

In addition to all Town of LaGrange Code requirements and New York State Town Law, the following is a supplemental requirement to Public Hearing notifications:

The types of Public Hearings effected by this policy include:

- A. Planning Board scheduled public hearings for all subdivision, site plan or special use permits;
- B. Town Board scheduled public hearings for zoning changes requested by a parcel owner (the applicant);
- C. Zoning Board of Appeals scheduled public hearings regarding use variances.

For the above listed public hearings, the following is required by this policy:

The applicant will post the property with a notice advising the public of the public hearing. The posting will be on a sign provided by the Town to the applicant and the size, shape and color of which shall be determined by the Town. One sign will be posted for each 100 feet of road frontage on all public roads abutting the property. When a property has more than 200 feet of road frontage, then the Board before which the application is pending shall determine the number and placement of signs to be posted on the property. The posting will be placed on the property at least 20 days before the public hearing. An affidavit of posting will be filed with the appropriate Board at least 10 days before the public hearing. If the public hearing is adjourned, the sign will be revised to reflect the adjourned date within five days of the adjournment. An affidavit attesting to the change of the date for purposes of adjournment will be filed with the appropriate Board at least one day prior to the next hearing date. The notice required herein shall be removed within five days of the close of the public hearing.

The fee for each sign required is established in the last revised Town Fee Schedule.